

August 2, 2024

Michael Schneider, Ph.D., D.C., Director, Doctor of Chiropractic Program
University of Pittsburgh, School of Health and Rehabilitation Sciences
Forbes Tower, 3600 Atwood St
Pittsburgh, PA 15260

RE: Application for Initial Accreditation and Requirements for Eligibility

Dear Dr. Schneider:

At the July 2024 semi-annual meeting, the Council on Chiropractic Education (CCE) reviewed the April 2024 letter of intent, initial application, and eligibility documents for the University of Pittsburgh (PITT) Doctor of Chiropractic Program (DCP). The Council appreciates the information and artifacts provided in the PITT application.

Following the review of all materials related to the initial application and in accordance with the CCE Accreditation Standards, Section 1.II.A.2, Requirements for Eligibility, the Council determined that the initial application for the DCP meets the eligibility requirements identified in Sections a-k. Based on this conclusion, the Council has approved the application and established a timeline for the DCP's self-study report, followed by a comprehensive site visit and status review meeting with the Council.

Due to the CCE Administrative Office by **October 1, 2026**, the self-study report must contain a statement clearly identifying that the DCP is seeking programmatic accreditation. The self-study report must be prepared using the January 2025 CCE Accreditation Standards (and applicable policies). We have enclosed the DCP Self-Study Process & Report Format to assist with this process. The CCE Accreditation Manual also provides additional information for the accreditation process and is available on the CCE website at www.cce-usa.org under the *Publications* tab for your reference.

After the Council receives the self-study report, CCE will appoint a site team and schedule a site visit for spring 2027. At the July 2027 semi-annual meeting, the Council will review the PITT DCP self-study and site team report and meet with DCP representatives to determine the program's initial accreditation status. The enclosed timetable outlines the process and requirements for your information.

As you prepare your self-study report in accordance with the CCE Standards and DCP Self-Study Process & Report Format, the Council requests PITT ensure it provides the following information:

- the DCP annual program assessment plan and associated reports (Standard A.3);
- evidence that the meta competency curricular objectives (MCCO) are addressed in the instructional content (Standard H.1);
- DCP Clinical Assessment Program, including the MCO assessment rubrics, associated mapping, performance threshold(s), and clinician training on the clinical assessments/rubrics (Standard H.2); and
- processes to assign student interns to various clinical opportunities and processes to ensure students are assessed by multiple qualified evaluators (Standard H.2).

Dr. Michael Schneider, Director, Doctor of Chiropractic Program
August 2, 2024

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In accordance with CCE Policy 14, *Accreditation Fees and Assessments*, DCPs submitting an initial self-study report are billed a fee of \$5,000, which is due upon receipt of the report.

In addition, CCE Policy 22, *Program Integrity & Representation of Accreditation Status*, Public Statements, is provided below for your information:

The Council reserves the right to verify the accuracy of the program's public statements. In all instances, the program should contact the Council for review and approval of any questionable statements not specific to CCE policies and procedures prior to publishing such statements.

Any program (DCP or Residency) that has a) submitted an application for initial accreditation, b) received approval of the application by the Council, and c) been provided with a Self-Study, Site Visit, and Status Review Meeting dates by the Council may only use the following statement when describing its status publicly (to include the program's/institution's official website):

"The Doctor of Chiropractic degree program at the University of Pittsburgh (PITT) is currently engaged in the process of seeking programmatic accreditation by the Council on Chiropractic Education, 10105 E. Via Linda, Suite 103-3642, Scottsdale, Arizona 85258, Phone: (480) 443-8877, Website: www.cce-usa.org. During this application process, the program does not hold accredited status with the agency, nor does the agency ensure eventual accreditation."

If you have questions, please do not hesitate to contact Dr. Craig Little, President, in the CCE Administrative Office.

Sincerely,



Kristina Petrocco-Napuli, D.C., D.H.P.E.
Council Chair

Enclosures: Timetable for a spring 2027 CCE Site Visit to PITT DCP
DCP Self-Study Process & Report Format

cc: Anthony Delitto, Ph.D., PT, Dean, School of Health and Rehabilitation Sciences
CCE Councilors
CCE Administrative Office

Timetable for a Spring 2027 CCE Site Visit to PITT DCP

<i>Self-Study Report Submitted:</i> One (1) electronic version to the CCE Administrative Office.	<i>October 1, 2026</i>
<i>Review of Self-Study Report:</i> Once the CCE Administrative staff determines that the self-study report is satisfactory in terms of form and content, they will confirm the site team visit dates. After the site team agreement is signed, CCE provides an electronic copy of the self-study report to each site team member.	<i>Within 60 days of Self-Study December 1, 2026</i>
<i>Self-Study Update and Other Materials Submitted:</i> The DCP submits any updates, documents, artifacts, etc., if applicable, to the CCE Administrative Office, one (1) electronic version, for distribution to the site team.	<i>30 days before the site team visit</i>
<i>Site Team Visit:</i> Before the conclusion of the site visit, the site team chair facilitates the site team in developing conclusive team statements regarding any deficiencies and/or commendations resulting from the visit. The site team chair and team members meet with the DCP program director and others at an exit interview and provide oral statements regarding any deficiencies with recommendations and commendations, which will be included in the Draft Site Team Report.	<i>Spring 2027 (On-Site)</i>
<i>Draft Report:</i> CCE Administrative Office staff sends the draft site team report to the accreditation liaison, program director, and dean for review of Corrections of Errors in Fact.	<i>15 days after the exit interview</i>
<i>Corrections of Errors in Fact:</i> Corrections of errors in fact are sent from the DCP to the site team chair and CCE administrative office. The site team chair approves the final site team report for distribution.	<i>7 days after the draft report provided</i>
<i>Final Report:</i> CCE administrative office staff sends the final site team report to the program director, dean, governing official, site team members, and Council Chair.	<i>5 days after the correction of errors deadline</i>
<i>Program Response to Final Report:</i> Response to the final site team report is sent from the DCP to the CCE administrative office for distribution to the Council. This due date must be at least 30 days prior to the Council status review meeting.	<i>55 days after the last day of the site visit</i>
<i>Council Review:</i> The self-study report, update report (if applicable), final site team report, and the program's response to the final site team report are provided to the Council in preparation for the Status Review Meeting.	<i>30 days prior to the Council Meeting</i>
<i>Council Status Review Meeting:</i> The Council meets with the DCP representatives and reviews the application for initial accreditation.	<i>July 2027</i>