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## *Self-Study Design Template*

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Fall 2020

Tool for Institutions in Self-Study

### **I. Institutional Overview**

This section provides contextual information about the institution. Include a brief relevant history, the institution's mission statement and institutional goals, key environmental factors, main programs of study, and descriptions of the student populations served by the institution.

The University of Pittsburgh is a state-related research university, founded in 1787, and is comprised of five campuses. The 132-acre Pittsburgh Campus is located in the City of Pittsburgh's educational and medical center neighborhood. The University has four regional campuses located in the following areas of western Pennsylvania: Johnstown, Greensburg, Titusville, and Bradford.

The Pittsburgh Campus comprises 16 undergraduate, graduate and professional schools including: the Kenneth P. Dietrich School of Arts and Sciences; School of Computing and Information; School of Dental Medicine; School of Education; College of General Studies; School of Health and Rehabilitation Sciences; University Honors College; Joseph M. Katz Graduate School of Business and College of Business Administration; School of Law; School of Medicine; School of Nursing; School of Pharmacy; Graduate School of Public Health; Graduate School of Public and International Affairs; School of Social Work; and the Swanson School of Engineering. The University is affiliated with the University of Pittsburgh Medical Center (UPMC) an integrated global health enterprise and one of the nation's leading academic health care systems.

Student enrollment on all five campuses totals approximately 25,000 undergraduate students and 9,000 graduate and professional students. There are more than 4,000 full-time, and about 800 part-time, faculty members and more than 7,000 staff members who support the work of the University. The University's alumni number more than 330,000.

The Board of Trustees oversees the affairs of the University and promotes its charitable, scientific and educational purposes. Specific responsibilities include the approval of the University mission; the recruitment, appointment and evaluation of the chancellor; and stewardship of the University's resources and assets. The board consists of 36 voting members, including 12 who are appointed by Commonwealth of Pennsylvania officials, as well as ex officio, special, and emeritus trustees. General administrative, academic and management authority is delegated to the Chancellor. The Provost and Senior Vice Chancellor has primary responsibility for the University's academic mission.

The University of Pittsburgh is strongly committed to educating students, advancing knowledge and creativity, and contributing to the community and world. The University champions a progressive, inclusive, and collaborative culture; fosters the lasting affinity of individuals to one another; values agility in operational excellence; ensures outstanding infrastructure; and nurtures and achieves a financially secured future. The University of Pittsburgh's mission is to:

- provide high-quality undergraduate programs in the arts and sciences and professional fields, with emphasis upon those of special benefit to the citizens of Pennsylvania;

- offer superior graduate programs in the arts and sciences and the professions that respond to the needs of Pennsylvania, as well as to the broader needs of the nation and the world;
- engage in research, artistic, and scholarly activities that advance learning through the extension of the frontiers of knowledge and creative endeavor;
- cooperate with industrial and governmental institutions to transfer knowledge in science, technology, and health care;
- offer continuing education programs adapted to the personal enrichment, professional upgrading, and career advancement interests and needs of adult Pennsylvanians; and
- make available to local communities and public agencies the expertise of the University in ways that are consistent with the primary teaching and research functions and contribute to social, intellectual, and economic development in the Commonwealth, the nation, and the world.

A member of the Association of American Universities, the University ranks in the very top cluster of U.S. public research universities, according to The Center for Measuring University Performance. The University is ranked No. 18 among the nation's top public colleges and universities in the 2020 U.S. News & World Report Best Colleges rankings.

The University ranks 9th nationally in federal science and engineering funding, attracting on average roughly \$800 million annually and was among the top five in National Institutes of Health funding in 2019.

The University is in the last year of its' five-year strategic plan, *The Plan for Pitt*. The six goals in *The Plan for Pitt* are:

- Advance educational excellence;
- Engage in research of impact;
- Strengthen communities;
- Promote diversity and inclusion;
- Embrace the world;
- Build foundational strength.

These goals will be the foundation for the next strategic plan currently under development, *The Plan for Pitt 2025*.

Since the last successful Middle States accreditation in 2012, the University has undergone a substantial change in leadership. Patrick D. Gallagher was appointed Chancellor in 2014 following the retirement of long-term Chancellor Mark A. Nordenberg. Ann E. Cudd became the Provost and Senior Vice Chancellor in the fall of 2018. Since 2012, twelve of the 15 schools on the Pittsburgh Campus have welcomed new deans. Three of the four regional campus have appointed new Presidents.

## **II. Institutional Priorities to be Addressed in the Self-Study**

Provide a brief narrative about processes the institution employed to identify three to four specific institutional priorities. This section should include information about:

- How institutional stakeholders were consulted in identifying the priorities
- Alignment of the selected institutional priorities with the institution's mission and goals
- Alignment of the selected institutional priorities to the Standards for Accreditation.

The Self-Study will focus on four institutional priorities: (1) inclusive excellence in education, (2) research and innovation, (3) embracing today’s world: local to global, and (4) foundational strength. These priorities reflect the institution’s goals in the current strategic plan and the goals of the current plan under development.

In 2015, the University’s first five-year strategic plan (Plan for Pitt 2106-2020) was developed following several town hall discussions with stakeholders from across the University. The resulting plan identified six goals reflecting the University’s priorities: 1) advance educational excellence, 2) engage in research of impact, 3) strengthen communities, 4) promote diversity and inclusion, 5) embrace the world, and 6) building foundational strength. When undertaking the development of the next five-year strategy – the Plan for Pitt 2025 – University leadership expanded the stakeholder engagement process significantly. The University conducted more than 50 in-person information gathering sessions (workshops, focus groups) with more than 700 participants across all five campuses to identify priorities, desired outcomes, and areas of focus for the strategy. A university-wide survey about priorities and desired outcomes also yielded over 800 responses.

Following the conclusion of the initial information gathering phase, six separate committees comprised of diverse representation of faculty, staff, administrators and a handful of students convened to synthesize the information. They developed concrete goal statements and prioritized outcome-oriented objectives for the University’s plan. Additionally, the University’s strategic planning steering committee conducted an environmental scan and an analysis of strengths, weaknesses, opportunities, and threats, and incorporated both of these analyses into their review and revision of the goals and objectives developed by the goal committees. The initial draft submitted by the steering committee to the University’s senior leadership team will be further revised by the senior administrators before sharing a more complete draft with the broad University community for feedback.

Due to the operational impacts of the COVID-19 pandemic and the continuing national civil crisis, and in the wake of several very public and jarring examples of social injustice, Pitt decided to put our nearly complete strategic planning process on hold. In order to reshape the University to be more diverse, inclusive and just—while also expanding our reach and impact in promoting social justice—Pitt recognized that we will need to resource and sustain this transformation over time. Thus, social justice must become embedded within all that we do. In response to this, while our Self-Study priorities remain focused on the ongoing goals of the Plan for Pitt, it was decided that “promoting diversity and inclusion” would become a cross-cutting, rather than isolated and individual, goal and it would become a key component of all of the priorities of our study. As such, the priorities to be examined in the current Self-Study include:

1. Inclusive Excellence in Education
2. Research and Innovation
3. Embracing Today’s World: Local to Global
4. Foundational Strength

The tables below demonstrate the alignment of the institution’s priorities with Pitt’s mission statement and Middle States Standards of Accreditation.

Table 1. Mapping the Self-Study priorities to the mission statement of the University.

Elements of the Mission Statement	Priorities			
	Inclusive Excellence in Education	Research and Innovation	Embracing Today's World: Local to Global	Foundational Strength
Provide high-quality undergraduate programs	X			
Offer superior graduate programs	X			
Engage in research, artistic, and scholarly activities		X		
Transfer knowledge in science, technology, and health care with industrial and governmental institutions		X	X	X
Contribute to social, intellectual, and economic development in the Commonwealth, the nation, and the world.	X	X	X	X

Table 2. Mapping of the Self-Study priorities to the Standards for Accreditation

Standards for Accreditation	Priorities			
	Inclusive Excellence in Education	Research and Innovation	Embracing Today's World: Local to Global	Foundational Strength
I. Mission and Goals	X	X	X	
II. Ethics and Integrity	X	X	X	X
III. Design and Delivery of the Student Learning Experience	X	X	X	
IV. Support of the Student Experience	X	X	X	X
V. Educational Effectiveness Assessment	X			
VI. Planning, Resources, and Institutional Improvement		X		X
VII. Governance, Leadership, and Administration				X

### III. Intended Outcomes of the Self-Study

Provide a list of outcomes the institution intends to achieve as a result of engaging in the self-study process. Consider how the self-study process can help the institution's meet its mission, assist it in meeting key institutional goals, and enhance its overall effectiveness.

By engaging in the Self-Study process, the Steering Committee intends to help the institution by achieving the following over-arching outcomes:

1. Demonstrate how the University of Pittsburgh meets the Middle States accreditation standards, requirements of affiliation and verification of compliance with accreditation-relevant federal regulations.
2. Reduce barriers to intercampus collaborations by engaging all campuses in an inclusive and transparent self-appraisal process.
3. Translate best practices across the University in focusing on continuous improvement in the attainment of its institutional priorities.
4. Enhance the University's efficiency by increasing alignment between resource allocation and the goals and priorities of the strategic plan.
5. Increase accountability by establishing a well-defined baseline of attainment of our priorities as well as aspirational, but realistic targets for the path forward.

### IV. Self-Study Approach

Identify one of the following self-study approaches to be used to organize the Self-Study Report:

- Standards-Based Approach
- Priorities-Based Approach

Provide a brief rationale for using either of the two approaches.

The University of Pittsburgh has chosen a priorities-based approach. This approach will allow the institution to address all of the accreditation standards while engaging the University community in focused reflection on priorities for which they have a deep and abiding passion. By concentrating on an authentic and in-depth assessment of the current state of the University with respect to these four priorities we will not only provide a measure of the institutional advancement achieved during the first Plan for Pitt period, but also will set a baseline for and inform best practice in both formative and summative evaluation of our progress during the next strategic phase. Finally, by enlisting a wide range of University stakeholders in the process of Self-Study, we will establish the broad participation that is necessary to instill collective ownership while also empowering champions/stewards of our shared vision across the University. In this way, the Self-Study process becomes, not a chore or even a measuring stick, but instead a launching pad to accelerated attainment of impact in these areas and across these units.

## V. Organizational Structure of the Steering Committee and Working Groups

Provide information about the membership of the Steering Committee and Working Groups.

Include the following about the **Steering Committee**:

- Names and titles of chairpersons of the Steering Committee and its members, with their positions of responsibility at the institution;
- Information about strategies the Steering Committee will use to encourage Working Groups to interact with one another in the interest of engaging in common areas of inquiry and reducing undue duplication of effort;
- A description of how the Steering Committee will provide oversight to ensure that Working Groups will receive appropriate support for evaluation and assessment of Commission Standards and the priorities selected for analysis in the self-study document; and
- An initial description for how the Steering Committee will ensure that institutional mission, the 3 to 4 selected priorities, and the Commission's Standards will be analyzed in the Self-Study Report utilizing the institution's existing evaluation and assessment information.

The Steering Committee will have general oversight of the preparation of the Self-Study, oversee the process and progress of the Working Groups, facilitate the sharing of the document across the University community, moderate the University-wide discussion of the draft report, be responsible for the final Self-Study report, and host the evaluation team visit.

Four Working Groups will be charged to review the institutional priorities and a fifth Working Group will focus on compiling the Evidence Inventory. To facilitate communication with the Steering Committee as well as across Working Groups and to minimize the duplication of effort, one of the Co-Chairs of each of the priority Working Groups will be a member of the Steering Committee, while another will be a member of the Evidence Inventory Working Group. The priority Working Groups are expected to identify the critical issues for the University and to propose possible courses of action that will lead to improvement. The Evidence Inventory Working Group will oversee how the standards are being documented across the Self-Study and throughout the institutional priorities. Periodic reports from the Working Groups to the entire Steering Committee will allow oversight and guidance in completing the evaluation and assessment of the relevant Commission Standards.

\* denotes Executive Committee membership

### ***Co-Chairs***

Kenyon Bonner*	Vice Provost and Dean of Students and Assistant Professor of Practice, School of Education
Joseph McCarthy*	Vice Provost for Undergraduate Studies; William Kepler Whiteford Professor, Department of Chemical and Petroleum Engineering, Swanson School of Engineering; and Accreditation Liaison Officer

### ***Members***

Rabi Chatterjee	Gulf Oil Foundation Professor of Business, Joseph M. Katz Graduate School of Business and College of Business Administration
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N. John Cooper	Deputy Vice Chancellor for Research, Office of Research, and Distinguished Service Professor of Chemistry
James Earle	Associate Dean for Strategic Development and Operations, and Assistant Professor of Dental Public Health, School of Dental Medicine
Eleanor Feingold	Interim Chair and Professor, Human Genetics, Professor, Biostatistics, and Executive Associate Dean, Graduate School of Public Health
Janet Grady	Nursing and Health Sciences Division Chair, Professor of Nursing, and Vice President for Academic Affairs, University of Pittsburgh at Johnstown
Malena Hirsch	Graduate student, Graduate School of Public Health and Joseph M. Katz Graduate School of Business, and President, Graduate and Professional Student Government
Stephanie Hoogendoorn*	Director of Academic Affairs, Office of the Provost
Valerie Kinloch	Renée and Richard Goldman Dean and Professor of Education, School of Education
Catherine Koverola	President, University of Pittsburgh at Bradford and Titusville, and Professor of Psychology
Kate Ledger	Assistant Vice Chancellor for Marketing, Office of University Communications and Marketing
Eric Macadangdang	Undergraduate student, Urban Studies and History and Philosophy of Science, and President, Student Government Board
Audrey Murrell	Acting Dean, University Honors College, and Professor of Business Administration, Joseph M. Katz Graduate School of Business and College of Business Administration
Melissa Schild	Assistant Vice Chancellor for Strategic Planning and Performance, Office of the Chief Financial Officer
John Stoner	Senior Lecturer, Department of History, Dietrich School of Arts and Sciences, Executive Director for Academic Affairs, University Center for International Studies, and Co-chair, University Senate Educational Policies Committee
Nancy Tannery*	Assistant Provost, Office of the Provost
Frank Wilson	Assistant Vice President for Academic Affairs, and Assistant Professor of Administration of Justice, University of Pittsburgh at Greensburg, and immediate past chair of the University Senate

For each **Working Group**, this section should include the following:

- Names and title of chairperson(s) and members of the Working Group with their positions of responsibility at the institution;

- A description of which institutional priorities will be addressed (if it is a standards-based design); or, a description of which Standards will be addressed by each Working Group (if it is a priorities-based design);
- The Working Group charge and specific lines of inquiry;
- A brief discussion about how relevant assessment information will be gathered, reviewed, summarized, and used by the Working Group to accomplish its work; and,
- Strategies for how the Working Groups will interact with one another in the interest of engaging in common areas of inquiry and reducing undue duplication of effort.

The Co-Chairs of the Priority Working Groups, in consultation with the Steering Committee, will propose research questions for each of working group to consider as described in the Organization of the Final Self-Study Report.

The Priority Working Groups are charged to probe their research questions in order to identify the critical issues for the University and to propose possible courses of action that will lead to improvement. To do this, each group should

- review relevant planning documents and policies;
- review and analyze existing outcome data;
- review and analyze relevant elements of the University mission statement and the criterion of the Standards for Accreditation, as specified generally in Tables 1 and 2 of the Institutional Priorities to be Addressed;
- identify how criterion of the Standards for Accreditation are being accessed;
- consult with University stakeholders as needed; and
- connect planning to the institutional priorities.

The Co-Chairs of the Evidence Inventory Working Group will work with the Co-Chairs of each Priority Working Group to ensure that they have all the data and documents that are needed to fulfill their charges. Requests for additional data and documents for new research should be made by the Chairs to the Office of the Provost. Using the University Box folder system, Working Groups will be able to access all data and documents. Initially, the broad categories of documentation to be examined will include:

- Institutional Mission and Goals Statement
- Strategic Plan, including recent stakeholder feedback
- Facilities Plans
- Information Technology Plan
- International Plan
- Description of the Planning and Budgeting System
- Annual Benchmark Reports
- Student Surveys
- Accreditation Reports for Schools and Programs
- Annual Reports on Assessment Activities
- Charter and Bylaws
- Organizational Charts
- Catalogs
- Handbooks for Students, Faculty, and Staff
- Policies
- Annual Budget Reports

- Audited Financial Statements
- Enrollment Management Studies and Reports
- Admissions Resources
- Financial Aid Resources
- Annual Institutional Research reports including information on enrollment, retention and graduation
- University Fact Book
- Middle States Documents including the most recent Periodic Review Report and Self-Study

**Inclusive Excellence in Education Working Group**

***Co-Chairs***

Mary Besterfield-Sacre      Associate Dean for Academic Affairs, Nickolas A. DeCecco Professor, Department of Industrial Engineering, and Director, Engineering Education Research Center, Swanson School of Engineering

Audrey Murrell      Acting Dean, University Honors College and Professor of Business Administration, Joseph M. Katz Graduate School of Business and College of Business Administration

***Members***

April Belback      Director of Advising, Office of the Provost

Michael Bridges      Director, Teaching Commons, University Center for Teaching and Learning

Mario Browne      Director of Diversity, Schools of the Health Sciences

Lori Delale-O’Connor      Assistant Professor of Education, Center for Urban Education, School of Education

Breanne Donohue      Interim Director, Office of New Student Programs, Student Affairs

Adam Lee      Associate Dean for Academic Programs and Associate Professor, Department of Computer Science, School of Computing and Information

Chandralekha Singh      Professor of Physics and Director of Discipline-Based Science Education Research Center, Kenneth P. Dietrich School of Arts and Sciences

In progress      Faculty member from the University of Pittsburgh at Greensburg

In progress      Graduate Student from the University of Pittsburgh

In progress      Undergraduate Student from the University of Pittsburgh

In progress      Undergraduate Student from the University of Pittsburgh at Johnstown

## **Research and Innovation Working Group**

### ***Co-Chairs***

Jeremy Berg	Associate Senior Vice Chancellor for Science Strategy and Planning, Health Sciences, Professor of Computational and Systems Biology, School of Medicine
N. John Cooper	Deputy Vice Chancellor for Research, Office of Research, and Distinguished Service Professor of Chemistry

### ***Members***

Derek Angus	Distinguished Professor and Mitchell P. Fink Endowed Chair, Department of Critical Care Medicine, School of Medicine
Eleanor Feingold	Professor, Human Genetics, Executive Associate Dean, Graduate School of Public Health
Adam Leibovich	Professor of Physics and Astronomy, Associate Dean for Faculty Recruitment and Research Development, Kenneth P. Dietrich School of Arts and Sciences
David Gau	Postdoctoral Associate, Department of Bioengineering, Swanson School of Engineering
Shelome Gooden	Professor of Linguistics, Assistant Vice Chancellor for Research in the Humanities, Arts, Social Sciences and Related Fields
Steven Stern	Chair, Division of Natural Sciences; Professor of Psychology, University of Pittsburgh at Johnstown
Cynthia Sweet	Associate Vice Chancellor for Economic Partnerships, Office of Economic Partnerships
In progress	Graduate Student from the University of Pittsburgh

## **Embracing Today's World: Local to Global Working Group**

### ***Co-Chairs***

Catherine Koverola	President, University of Pittsburgh at Bradford and Titusville, and Professor of Psychology
Belkys Torres	Executive Director of Global Engagement, University Center for International Studies

### ***Members***

Lina Dostilio	Associate Vice Chancellor, Community Engagement, Office of Community and Governmental Relations, and Professor of Practice, Department of Educational Foundations, Organizations and Policy, School of Education
Summer Rothrock	Director, Office of Cross Cultural and Leadership Development, Student Affairs

John Wallace	Vice Provost for Faculty Diversity and Development; and David E. Epperson Chair and Professor, and Center on Race and Social Problems Senior Fellow for Research and Community Engagement, School of Social Work
Brett Wells	Senior Lecturer and Director of French Undergraduate Studies, Department of French and Italian, Kenneth P. Dietrich School of Arts and Sciences
In progress	Administrator from the Office of Diversity and Inclusion with expertise in gender equity
In progress	Faculty member from Health Sciences, University of Pittsburgh
In progress	Graduate Student from the University of Pittsburgh
In progress	Undergraduate Student from the University of Pittsburgh

### **Foundational Strength Working Group**

#### ***Co-Chairs***

Julie Bannister	Assistant Vice Chancellor for Auxiliary Services, Office of Business and Auxiliary Services
James Earle	Associate Dean for Strategic Development and Operations, and Assistant Professor of Dental Public Health, School of Dental Medicine

#### ***Members***

Jamie Ducar	Director, Community Engagement, Office of Community and Government Relations
Heather Howe	Director of Visitor Engagement, Office of Admissions and Financial Aid
Maureen Lazar	Director of Workforce Effectiveness, Kenneth P. Dietrich School of Arts and Sciences
Sarah McMullen	Director, Alumni Relations Health Sciences
Susan Mesick	Department Administrator, Senior Vice Chancellor Business and Operations
Louis Passarello	Director, IT Support
Penny Semaia	Senior Associate Athletic Director for Student Life
Megan Soltesz	Director of Administration, School of Social Work
Susan Ronczka	Project Manager, Office of the Controller
DaVaughn Vincent-Bryan	Interim Associate Director, Residential Experience, Division of Student Affairs

## Evidence Inventory Working Group

### *Co-Chairs*

Stephanie Hoogendoorn      Director of Academic Affairs, Office of the Provost

Nancy Tannery              Assistant Provost, Office of the Provost

### *Members*

Julie Bannister              Assistant Vice Chancellor for Auxiliary Services, Office of Business and Auxiliary Services, and Co-Chair of the Foundational Strength Working Group

Belkys Torres              Executive Director of Global Engagement, University Center for International Studies, and Co-Chair of the Embracing Today's World: Local to Global Working Group

In progress                  Deputy Chair of the Inclusive Excellence in Education Working Group

In progress                  Deputy Chair of the Research and Innovation Working Group

## **VI. Guidelines for Reporting**

To guide the efforts of the Working Groups, include a description of the processes the Steering Committee will use to ensure that they stay on task, such as scheduled discussions and updates within the Working Groups, with the Steering Committee, and among the Working Groups; the form and frequency of such interactions; and the format of interim and final reports. At a minimum, information in this section of the Design should include the following:

- A list or description of all products to be completed by the Working Groups and Steering Committee, such as initial outlines, inquiry plans, Working Group reports, preliminary drafts, and final reports.
- Deadlines for the submission of various draft documents and reports
- A template for the preparation of Working Group Reports.

Working Groups will begin their work in October 2020 following a kick-off meeting. Chairs will provide monthly updates to the Steering Committee. They will also meet with the Steering Committee once a semester at a minimum. This will allow the Steering Committee to provide feedback and guidance as well as identify gaps in the process. Working Group reports will be due to the Steering Committee in February 2021.

### **Working Group Template**

- Provide an overview of the Working Group topic and charge
- Identify the critical issues
- Address the key research questions
- Summarize strengths of the University
- Identify opportunities and make recommendations
- Explain how the findings and conclusions relate to MSCHE standards
- Discuss any collaboration between groups that took place.

## VII. Organization of the Final Self-Study Report

Include an outline of the organization, format and structure of the final Self-Study Report, including information that will be found in the document's introduction and conclusion, and initial indications of the focus of each chapter. In cases where the institution employs the priorities-based approach, this section contains a description of which Commission Standards will be addressed in a separate chapter of the Self-Study Report.

The University of Pittsburgh anticipates that all Commission Standards will be addressed within the respective sections focused on each of the four priority areas of our Self-Study. As such the organization of our final report is expected to have 8 sections organized as follows.

1. *Executive Summary*
2. *Institutional Overview*
3. *Inclusive Excellence in Education* – this section will address how the University's aim to foster a supportive and inclusive educational environment that is focused on holistic and individualized approaches to learning both inside and outside the classroom empowers our students to lead lives of impact. In this way, the institution can address inequities in student success (access, affordability) and ensure that pedagogy in all disciplines engages and meets the needs of all students, irrespective of their identity, etc. This aim is rooted in our University's Mission and Goals (Standard I); and must be undertaken with integrity and structured with adherence to strict ethical principles (Standard II). In examining and describing the University's pursuit of this priority we will expound on the Design and Delivery of the Student Learning Experience (Standard III); on the myriad of systems in place in Support of the Student Experience (Standard IV); and on the method by which we track and guide our progress through both formative and summative Educational Effectiveness Assessment (Standard V).
4. *Research and Innovation* – this section will address progress in the University's research and innovation activities as they contribute to the growth of knowledge and as they impact society. It is expected that this section will illustrate how research and innovation at Pitt align with the University's Mission and Goals (Standard I); comply with the Commission's Standard II on Ethics and Integrity; inform the Design and Delivery of the Student Learning Experience (Standard III); support the Student Experience (Standard IV) through experiences unique to the research university environment; and achieve improvement through planning, resource allocation, and institutional improvement (Standard VI).
5. *Embracing Today's World: Local to Global* – this section will address how the University strives to build and sustain the capacity to partner with communities, based on mutual trust and reciprocity, to expand knowledge, economic growth, equity, and justice. It will explore how the institution is creating and maintaining space for open dialogue on our varied perspectives, embracing a culture of belonging for persons of all identities and abilities. Moreover, this section will address how the University has worked to foster a campus culture with a global mindset to address global challenges and improve life in the world's local communities and to open the door to global citizenship; how the University is committed to expanding its global research presence and furthering its commitment to Take Pitt to the World and Bring the World to Pitt by expanded academic partnerships to advance collaborative global research and degree programs; establishing innovative new programs to provide high-impact and accessible experiences abroad for students; increasing, when appropriate, the recruitment of international students; and working towards a global network of universities committed to thinking about how their research interacts and benefits their local communities. It is expected that this section will explore how these ideals are consistent with the University's Mission and Goals (Standard I), how they are a necessary part of an institution of integrity and sound ethics (Standard II), how these ideals

are infused within the Design and Delivery of the Student Learning Experience (Standard III); and are central to the equitable Support of the Student Experience (Standard IV).

6. *Foundational Strength* – this section will address how the University is a champion of a progressive, inclusive, and collaborative culture (and addresses Standard II Ethics and Integrity); how the physical and human infrastructure supports the student experience (Standard IV); how the institution values and ensures operational excellence and agility, as well as outstanding technology, information, and physical plant infrastructure that aligns with our sustainability goals while achieving a financially secure future (and addresses Standard VI Planning, Resources, and Institutional Improvement). This section will include a summary of the strategic reinvention of the governing policy and processes for establishing University policies, and examples of its successful use to begin overhauling our policies for today’s world. Finally, this section will explore how the structure of our Governance, Leadership, and Administration (Standard VII) acts in support and facilitates the achievement of this objectives.
7. *Findings and Recommendations*
8. *Conclusion* – this section will summarize the most pertinent findings and recommendations as well as discuss the expected changes that will facilitate continuous improvement in the level of our attainment of the University’s mission.

## **VIII. Verification of Compliance Strategy**

Each institution is required to complete a Verification of Compliance process. Include a description of what strategy(ies) the institution will employ to successfully complete this process, including:

- What groups, offices or individuals will be responsible for the process. In cases where a separate Working Group has been organized to lead the institution through this process, include a listing of the members of this group.
- How those responsible for the Verification of Compliance process will communicate with the Working Groups and Steering Committee.

The separate Verification of Compliance Working Group will oversee the process of determining compliance and the preparation of the Institutional Federal Compliance Report. The Co-Chairs and members of this Working Group are as follows:

### ***Co-Chairs***

Janet Grady                      Nursing and Health Sciences Division Chair, Professor of Nursing, and Vice President for Academic Affairs, University of Pittsburgh at Johnstown

Paula Janikowski              Academic Affairs Coordinator, Office of the Provost

To ensure proper communication between this Working Group and the Steering Committee (and other Working Groups), one of the Co-Chairs (Janet Grady) will serve as a member of the Steering Committee. Additional members of the Working Group include:

**Members**

Sue Crain	Director, Office of Student Records, Kenneth P. Dietrich School of Arts and Sciences
Patti Mathy	University Registrar
Randy McCready	Executive Director of Financial Aid, Office of Admissions and Financial Aid
In progress	Director of Institutional Research (reorganization in progress)

The following strategies will be used to complete a Verification of Compliance process:

- A. October 2020–January 2021: The working group will make an initial assessment of compliance with federal regulations by first reviewing the June 2020 Verification of Compliance with Accreditation-Relevant Federal Regulations, with the understanding that regulations and requirements can change. In particular, the working group shall review the referenced policies to ensure that the University of Pittsburgh’s policies are compliant, administered through documented process, easily accessible to our constituents, and reflect current practice.
- B. February–May 2021: The working group will work to identify any issues with compliance and then take steps to correct any issues. Any policies and/or their administration previously found to need revision will be revised through the appropriate University review process. Current catalogs, public websites, and internal files will be reviewed and updated as needed to ensure that required information such as licensure pass rates, articulation agreements, specialized accreditation, placement rates, etc. are accurate, current, and accessible.
- C. June 2021–early Spring 2022: After the release of the updated Verification of Compliance with Accreditation-Relevant Federal Regulations, the Working Group will collect all documentation supporting compliance and combine it into a single, bookmarked PDF file. The Institutional Federal Compliance Report will be uploaded to the portal with the Self-Study.
- D. Ongoing: The co-chairs will provide updates at regular meetings of the Steering Committee. Also, the co-chairs can take any concerns that arise directly to the Executive Committee of the Steering Committee for additional review and referral to a working group as needed.

The major areas of the Verification of Compliance Report overlap with current responsibilities of the members of the Working Group as follows. When needed, the Working Groups will consult with the schools/campuses and additional units.

*Table 3. Mapping of the Areas of the Verification of Compliance Report with Offices Overseeing These Areas*

<b>Major Area</b>	<b>Working Group Members</b>	<b>Additional Units</b>
Student identity verification in distance and correspondence education	Registrar Office	Center for Teaching
Transfer of credit policies and articulation agreements	Office of Records, Registrar Office, Vice President for Academic Affairs, and Provost Office	Schools/Campuses, Veteran’s Services
Title IV program responsibilities	Financial Aid	
Institutional record of student complaints	Vice President for Academic Affairs and Provost Office	Schools/Campuses, Student Affairs

Major Area	Working Group Members	Additional Units
Required information for students and the public	Institutional Research, Financial Aid, Registrar Office, Vice President for Academic Affairs, and Provost Office	Schools/Campuses
Standing with State and other accrediting agencies	Vice President for Academic Affairs and Provost Office	Schools/Campuses
Written arrangements	Provost Office	
Assignment of credit hours	Registrar Office and Office of Records	Schools/Campuses

## IX. Self-Study Timetable

Include a timeline for each major step in the process, beginning with early preparation to completion of the process. In this section, indicate whether you prefer a Fall or Spring visit by the Evaluation Team, list major milestones in the self-study process, and when they will be achieved.

The Self-Study timetable begins with the formation of the Steering Committee and Working Groups in the summer of 2020 through the Evaluation Team visit and reaffirmation of accreditation in the spring of 2022. Major steps through this process are outlined below.

### August–September 2020

- Steering Committee and Working Groups formed
- Self-Study Design developed and reviewed

### September 2020

- Steering Committee meets to discuss and approve Self-Study Design
- Self-Study Design submitted to Middle States
- MSCHE liaison conducts Self-Study preparation visit

### September 2020–May 2021

- Steering Committee oversees research and reporting by Working Group
- Working Groups meet, establish timelines, gather information to answer research questions
- Working Group Chairs update the Steering Committee monthly, meet with Steering Committee each semester

### January–February 2021

- MSCHE selects Evaluation Team Chair
- Team Chair and Pitt select dates for the Evaluation Team Chair’s preliminary visit and the Evaluation Team visit
- Pitt sends Self-Study Design to the Evaluation Team Chair
- Working Groups submit interim reports to Steering Committee

March–September 2021

- Steering Committee develops draft Self-Study
- Pitt community reviews draft Self-Study
- Pitt’s Board of Trustees reviews draft Self-Study

September–November 2021

- Pitt submits draft Self-Study to Evaluation Team Chair prior to Chair’s visit
- Evaluation Team Chair makes preliminary visit to Pitt

December 2021–January 2022

- Self-Study, Evidence Inventory, and Institutional Federal Compliance Report revised and finalized

February–April 2022

- Pitt submits final Self-Study, Evidence Inventory, and Institutional Federal Compliance Report via the portal for the review by the Evaluation Team and MSCHE liaison six weeks prior to visit
- Evaluation Team visits
- Receive the Evaluation Team report
- Reply to the Evaluation Team report

June 2022

- Receive Reaffirmation of Accreditation from MSCHE

## **X. Communication Plan**

Include a Communication Plan with a listing of intended audiences, communication methods, and timing. This plan is used to guide the Steering Committee and its Working Groups in gathering feedback from institutional stakeholders and updating them about major developments related to the self-study process. The plan may be integrated with the Self-Study Timetable (Section IX) if desired.

The Communication Plan, described below, seeks to update and gather input throughout the Self-Study process. Various University members will be engaged including students, staff, faculty, Board of Trustees and alumni.

<b>Purpose</b>	<b>Audience</b>	<b>Methods</b>	<b>Timings</b>
To share documents and data in a secure internal environment	Middle States Steering Committee and Working Groups	Middle States Box folder	September 2020-January 2022
To update the Pitt campuses about the Self-Study process	Students	<ul style="list-style-type: none"> <li>• Middle States Self-Study web site</li> <li>• Presentations to Student Government Board and Graduate and Professional Students Government</li> <li>• Undergraduate and graduate student representation on the Steering Committee and Working Groups</li> <li>• Campus news sources Pittwire and Pitt News</li> <li>• Social media posts</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous web site updates</li> <li>• Government boards updated at least once a semester</li> <li>• Vice Provosts' emails at least once a semester</li> <li>• News updates at least once a semester</li> </ul>
	Faculty	<ul style="list-style-type: none"> <li>• Middle States Self-Study web site</li> <li>• Presentation to the University Senate</li> <li>• Updates through Provost emails to the University community</li> <li>• Updates to the Council of Deans</li> <li>• Faculty and University Senate representation on the Steering Committee</li> <li>• Campus news sources Pittwire and University Times</li> <li>• Social media posts</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous web site updates</li> <li>• University Senate updated at least once a semester</li> <li>• Provost email at least once a semester</li> <li>• News updates at least once a semester</li> </ul>
	Staff	<ul style="list-style-type: none"> <li>• Middle States Self-Study web site</li> <li>• Presentation to the Staff Council</li> <li>• Updates through Provost emails to the University community</li> <li>• Staff representation on the Steering Committee</li> <li>• Campus news sources Pittwire and University Times</li> <li>• Social media posts</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous web site updates</li> <li>• Provost email at least once a semester</li> <li>• News updates at least once a semester</li> </ul>
	Board of Trustees	<ul style="list-style-type: none"> <li>• Middle States Self-Study web site</li> <li>• Presentations at Board and Academic Affairs and Library Committee meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous web site updates</li> <li>• Periodic updates by Self-Study co-chairs at Board meetings</li> </ul>
	Advisory Boards/Board of Visitors (i.e., stakeholder groups that represent schools and campuses across the University)	<ul style="list-style-type: none"> <li>• Middle States Self-Study web site</li> <li>• Presentations at periodic Board meetings in each of the units</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous web site updates</li> <li>• Periodic updates by Self-Study co-chairs at Board meetings</li> </ul>
	Alumni	<ul style="list-style-type: none"> <li>• Middle States Self-Study web site</li> <li>• Campus news sources Pittwire</li> <li>• Alumni Association's newsletter emails</li> <li>• Social media posts</li> </ul>	<ul style="list-style-type: none"> <li>• Continuous web site updates</li> <li>• News updates at least once a semester</li> <li>• Periodic newsletter updates</li> </ul>

Purpose	Audience	• Methods	Timings
To update and gather feedback about the working group reports	Students	<ul style="list-style-type: none"> <li>• Feedback from student representatives on the Steering Committee</li> <li>• Feedback form on website</li> </ul>	Spring 2021
	Faculty	<ul style="list-style-type: none"> <li>• Feedback from faculty representatives on the Steering Committee</li> <li>• Feedback from University Senate</li> <li>• Feedback form on website</li> </ul>	Spring 2021
	Staff	<ul style="list-style-type: none"> <li>• Feedback from staff representatives on the Steering Committee</li> <li>• Feedback from Staff Council</li> <li>• Feedback form on website</li> </ul>	Spring 2021
	Board of Trustees	<ul style="list-style-type: none"> <li>• Feedback from Board members after Board presentations</li> <li>• Feedback form on website</li> </ul>	Spring 2021
	Advisory Boards/Board of Visitors	<ul style="list-style-type: none"> <li>• Feedback from Board members after Board presentations</li> <li>• Feedback form on website</li> </ul>	Spring 2021
	Alumni	<ul style="list-style-type: none"> <li>• Feedback form on website</li> </ul>	Spring 2021

## XI. Evaluation Team Profile

It is important that the Commission obtain sufficient information about the institution to organize an Evaluation Team to evaluate the institution's compliance with the Standards for Accreditation, Requirements of Affiliation, policies and procedures, and federal requirements, and provide meaningful feedback to the institution relating to the institution's compliance. Along these lines, provide the following information:

- Team Chair: Indicate the specific expertise desired in the Team Chair, such as experience at similar institutions, experience with the identified institutional priorities, or expertise in a program or process. The Team Chairs are usually chief executive officers, presidents, or chief academic officers. A preference for any of these will be helpful in identifying the appropriate person.
- Peer Evaluators: The team usually includes evaluators that have expertise/experience with academic affairs, assessment, student affairs, faculty issues, and financial issues. As with the Team Chair, outlining specific expertise desired in the evaluators, such as expertise in a discipline or process, or a background working with a certain type of institution, will be helpful in identifying appropriate potential team members. If the institution has distance education programs, a team member will be identified with that expertise.
- Institutions that are considered comparable peers, preferably within the Middle States region;
- Institutions that are considered aspirational peers, preferable within the Middle States region; and,
- If necessary, institutions whose representatives might present conflicts of interest should they serve on the self-study evaluation team, as outlined in the Commission's policy [Conflict of Interest: Commission Representatives](#).
- A listing of the institution's top programs by enrollment would be helpful as well.

Although the institution's expressed preferences will be given careful consideration, the final decision about team membership remains with the Commission and its staff.

The University of Pittsburgh suggests a visiting Evaluation Team comprised of team members from research universities with profiles similar to the University of Pittsburgh and includes some members who have experience with highly complex, decentralized institutions.

The Team Chair should be an experienced team chair who is serving or has recently served as provost, president or chancellor of a major research university.

The Peer Evaluators should be comprised of faculty members (possibly department chairs) from professional schools such as Law, Engineering, and Business, as well as the Arts and Sciences; Associate Deans from these same schools; and Vice Provost/Deans for Undergraduate Education. Since a key focus of the priorities within our Self-Study are related to educational access and affordability, as well as enhancing diversity and fostering an inclusive environment, it will be important to also include individuals who value these priorities and can comment constructively on Pitt's progress and planning in this area.

The University of Pittsburgh periodically reviews university performance across a number of metrics that are publicly available. In so doing, the institution evaluates and updates its list of peer and aspirational peer universities. The most recent list – established in 2016 – is included below (**bold** represents Middle States institutions).

#### Aspiration Peers:

- University of Illinois, Urbana-Champaign
- University of Michigan
- University of Minnesota, Twin Cities
- University of North Carolina, Chapel Hill
- University of Virginia
- University of Wisconsin, Madison

#### Private Peers:

- Boston University
- **Cornell University**
- **George Washington University**
- **New York University**
- Northeastern University
- **Syracuse University**
- University of Miami
- **University of Pennsylvania**
- University of Southern California

#### Public Peers:

- University of Texas, Austin
- University of Florida
- University of Washington, Seattle
- Ohio State University
- **Rutgers University, New Brunswick**
- **University of Maryland, College Park**
- **Pennsylvania State University**

Over the past three years, the highest number of (undergraduate) degrees award were in the following programs:

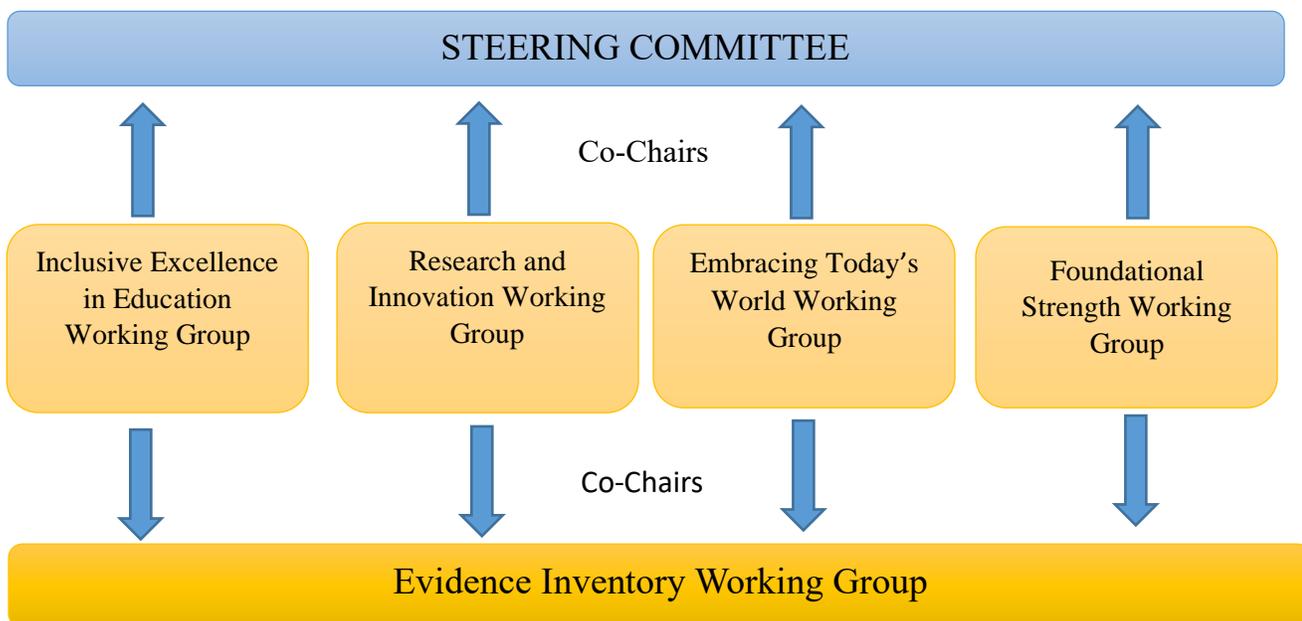
1. Psychology
2. Nursing
3. Biological Sciences
4. Mechanical Engineering
5. Computer Science
6. Neuroscience
7. Finance
8. Chemical Engineering
9. Marketing

## XII. Evidence Inventory

Describe the institution’s strategies for populating and managing the Evidence Inventory, from the beginning of the self-study process forward. Strategies might include designating a separate Working Group, assigning the refinement of the Evidence Inventory to members of the Steering Committee, among others.

The Evidence Inventory will be collected and organized by a separate Working Group, which will be especially important as the Self-Study is organized as a priority-based approach. The Co-Chairs of the Evidence Inventory Working Group are also members of the Steering Committee. The two Co-Chairs will have the primary responsibility to find and collect evidence identified by the Steering Committee and Priority Working Groups. They are well-equipped to carry out these duties as one Co-Chair is a librarian with experience in referencing and annotating information effectively; and the other has extensive experience with the MSCHE Standards. Both have extensive university-wide knowledge.

In addition, a Co-Chair from each of the four Working Groups will also serve as members of the Evidence Inventory Working Group. These individuals will help to crosswalk the priorities and the evidence. Each such member has been carefully selected based on the fact that they possess knowledge of both the institutional priority area as well as policies, practices, and data supporting the priority area.



A separate Evidence Inventory Working Group provides a focused approach to organizing and updating the needed information as well as to identifying and correcting gaps and duplications in data. Initially the evidence inventory will be populated with documents suggested by the Steering Committee and Priority Working Groups. The Evidence Inventory Working Group will track to ensure that there is evidence for all the standards, criterion, and requirements of affiliation included in the Self-Study. They will also adapt MSCHE's Evidence Inventory Institutional Self-Evaluation Rubric to systematically make decisions about what evidence will be included in the inventory. As needed, evidence will be summarized for easy review by the readers. This Working Group will ensure compliance with all criteria and if any are not covered within the four chapters focused on the institutional priorities, another chapter will be included.

Documents and data will be made available to the Steering Committee and each of the Priority Working Groups through a University Box folder system. The Co-Chairs of the Evidence Inventory Working Group will upload the final evidence into the MSCHE portal.