

University Council on Graduate Study
December 13, 2016
Minutes
3:00 – 5:00 p.m.
817 Cathedral of Learning

Members Attending

Alberta Sbragia (Provost's Office and Arts and Sciences, Chair), Jonathan Arac (Arts and Sciences, Social Sciences), Kathy Blee (Arts and Sciences, Associate Dean), Bernard Costello (Dental Medicine), Sandra Engberg (Nursing), Eleanor Feingold (GSPH), G. Kelley Fitzgerald (Health and Rehabilitation Sciences), Ayres Mario Freitas (Arts and Sciences, Physics and Astronomy), Dennis Galletta (Katz), Mike Gunzenhauser (Education), Teresa Hastings (Interdisciplinary), John Horn (Medicine), Tara Meyer (Arts and Sciences), Paul Nelson (Graduate School of Public and International Affairs), Anthony Petrosky (Education), Marla Ripoll (Arts and Sciences, Social Sciences), Jennifer Walker (Office of the Provost, Staff), Aliyah Weinstein (GPSG – Dermatology), Martin Weiss (Information Sciences), and Travis Wisor (University Registrar)

Guests

Young Ji Lee (Nursing), Stephanie Hoogendoorn (Office of the Provost), and Randy McReady (OFA)

Proposal to Establish a new online graduate certificate in Nursing Informatics in the School of Nursing

The School of Nursing proposed a new online graduate certificate in Nursing Informatics. The new certificate will aim to recruit two students per term. A council member asked why the program being proposed is an online program. Nursing responded by saying that it is not economical to teach the program in person, especially because the type of student who would track to this program would be benefited the most by taking it online.

Council briefly discussed the proposed program. A motion was made and seconded to recommend to the Provost that the program be approved. All members voted in favor of the motion.

Changes to Regulations Governing Graduate Study

A proposal to modify Regulations Governing Graduate Study was presented by the Office of the Provost. The changes are to address the Pennsylvania state code that all master's degrees must require a minimum of 30 credits. XXX Council unanimously support to recommend to the Provost that the changes be approved.

Financial Aid Satisfactory Academic Progress Policy Review

Stephanie Hoogendoorn and Randy McReady presented an updated version of the proposed revisions based on November's UCGS discussion. There were questions regarding the proposed wording and council believed that more graduate students should review the draft. Stephanie and Randy will take these suggestions into consideration, and UCGS agreed to vote via email after reviewing the updates.

Follow up: Upon clarification that the intent of the guidelines is to satisfy federal regulations and the reiteration that student input will be sought to develop the website FAQs, the proposal was emailed to Council on 12/21/2016 with a deadline to vote of 1/6/2017. Council voted in favor of recommending approval.

Council approved the Minutes of the November 22, 2016 Meeting with no revisions.

Announcements:

1. There have been revisions made to the University Policy and Procedure that guide the administration of the University Bulletin. Council will not need to vote on these changes as the policy is housed under another area of the University.

Highlights of the changes include:

- The bulletin shall be renamed as the catalog.
- The policy and procedure shall be renamed as Maintenance and Publication of University Catalogs.
- The Registrar's Office will train staff who have responsibilities to maintain the catalog for their responsibilities.
- All edits to the catalogs will be made via an online system.
- Once a year to reflect the academic years, the catalogs will be archived and new catalogs will be published.
- All program requirements are to be contained within the catalogs. That is, external links should only be used to provide supplemental materials and not program requirements.

The meeting was adjourned at 4:00 pm.