



# University of Pittsburgh

*Office of the Provost*  
*Graduate Studies*

801 Cathedral of Learning  
4200 Fifth Avenue  
Pittsburgh, PA 15260  
412-624-2137  
Fax: 412-383-9640

## **University Council on Graduate Study Minutes**

**Tuesday, October 20, 2020**

**3:00-5:00 p.m.**

**Zoom**

### Members Attending

Kara Bernstein (Medicine), Alec Bosnic (Graduate Student Rep – Law), Paul Bové (A&S – Humanities), Jessica Burke (GSPH), Rosemary Capo (Arts and Sciences At-Large), Haley Cartwright (Graduate Student Rep – Medicine), Kevin Crowley (Education), Sabina Deitrick (GSPIA), Sandie Engberg (Nursing), Kelley Fitzgerald (SHRS), Dennis Galletta (Katz), Malena Hirsch (GPSG President), John Horn (Medicine), Prashant Krishnamurthy (School of Computing & Information), Patti Mathay (University Registrar's Office), Tom Nolin (Interdisciplinary Rep), Leigh Patel (Education), Helen Petracchi (Social Work), Morgan Pierce (Graduate Student Rep – A&S), Milsha Reid (Graduate Student Rep - Education), Amanda Godley (Chair), Jennifer Walker (Office of the Provost, Staff), Christine Wankiiri-Hale (Dental Medicine)

1. The Scope of University Council on Graduate Studies (UCGS) is to support the schools' planning and operation of grad programs, to establish basic standards and requirements for graduate work at Pitt, to create effective communication within graduate community, and to make sure all parts of the grad studies community are represented in policy making.
2. Major initiatives in the Office of the Provost this year, which will influence some of the work of UCGS, include (1) increasing enrollment in master's and professional programs and (2) better serving underrepresented students in graduate and professional programs.
3. Charges for UCGS Subcommittees
  - Graduate Procedures* - Recommend policy and guidelines for yearly individual development plans (IDPs) for PhD students and yearly meetings with advisors/mentors about the IDPs. Many of our peer institutions require these. They are a key part of helping PhD students prepare for a range of future careers, in and beyond academia, and leadership skills.
  - Student Affairs* – Recommend policy and guidelines for diversity training for graduate and professional students. Currently, all new graduate and professional students are required to complete Title IX training but not diversity and anti-racism training. The committee will make recommendations about whether we should create a similar requirement for diversity and anti-racism training and what that training should include.
4. The meeting was adjourned at 3:40 PM.