

Academic Regulation - Office of the Provost

CATEGORY: STUDENT AFFAIRS
SECTION: Registration and Records
SUBJECT: Non-University of Pittsburgh Degree Notification
EFFECTIVE DATE: July 23, 1991
PAGE(S): 1

I. SCOPE

This policy establishes the conditions under which non-University of Pittsburgh degrees are posted to the official University of Pittsburgh transcript.

II. POLICY

Degrees awarded at other institutions are posted to the University of Pittsburgh transcript only under the following conditions:

- The academic dean is in possession of an official transcript bearing the seal and signature of the registrar of the institution that awarded the degree
- The degree, as originally awarded, contains the English word "bachelor," "master," or "doctor" in the title

Only the registrar at the campus, upon receipt of a Prior Degree Notification form certified by the appropriate academic dean, is authorized to post the degree to the University of Pittsburgh transcript.

The following degrees are not acceptable for posting:

- Degree titles translated into English
- Degree titles in foreign languages
- Awards entitled "associate," "certificate," "specialist," "license" or "licentiate"

III. REFERENCE

[Procedure: Non-University of Pittsburgh Degree Notification](#)