The second annual graduate studies retreat will bring together administrators, faculty, and student leaders from our 14 schools that offer graduate programs. This retreat will provide an opportunity for us to come together to share resources, understand gaps, and cultivate ideas. We hope to set action items that can be addressed collaboratively to enhance graduate and professional education and training.

8:45–9:00 am  **Light Breakfast**

Room 2501

9:00–9:45 am  **Welcome:** Nathan Urban, Vice Provost for Graduate Studies and Strategic Initiatives  
**Opening Remarks:** Ann E. Cudd, Provost and Senior Vice Chancellor  
**Student Perspectives:** Jennifer Enriquez, Vice President of Committees, Graduate and Professional Student Government  
Amanda Leifson, Executive Administrator, Graduate and Professional Student Government

Room 2700

9:50–10:35 am  **Breakout Session 1**

Room 2500  **SalesForce – The Enterprise Solution for Recruiting**  
Kellie Kane  
Executive Director of Admissions, Office of Admissions and Financial Aid  
Cristy Spino  
IT Service Owner, Enterprise CRM, Computer Services and Systems Development  
Moderator: William Valenta, Office of the Provost

Room 2700  **Graduate Education Data**  
Amanda Brodish  
Director of Data Analytics and Pathways for Student Success, Office of the Provost  
Holger Hoock  
Associate Dean for Graduate Studies and Research and J. Carroll Amundson Chair of British History, Kenneth P. Dietrich School of Arts and Sciences  
John Horn  
Associate Dean of Graduate Studies, School of Medicine

10:40–11:25 am  **Breakout Session 2**

Room 2500  **How Title IX Can Serve Graduate and Professional Students**  
Katie Pope  
Title IX Coordinator, Office of Diversity and Inclusion
Room 2700  
*Mental Health*  
Mary Bigante  
Care Manager, Care and Resource Support team (CARS), Division of Student Affairs

Kelli Lampe  
Outreach Coordinator, University Counseling Center

Michael Pogue-Geile  
Professor of Psychology and Psychiatry and Director, Clinical Psychology Program, Kenneth P. Dietrich School of Arts and Sciences

Moderator: Stephanie Hoogendoorn, Office of the Provost

11:30 am –  
**Breakout Session 3**  
12:15 pm

Room 2500  
**GRE Scores in Admissions**  
Ellen Ansell  
Member, Senate Equity, Inclusion and Anti-Discrimination Advocacy Committee

Sandie Engberg  
Associate Dean for Graduate Clinical Education, School of Nursing

Lindsay Matsumura  
Associate Dean, School of Education

Charmaine McCall  
Assistant Dean for Admissions and Financial Aid, School of Law

Moderator: Tara Meyer, Kenneth P. Dietrich School of Arts and Sciences

Room 2700  
**Online Programming at Pitt – Trends, Strategy and Experiences**  
Anthony Delitto  
Professor and Dean, School of Health and Rehabilitation Sciences

Lorna Kearns  
Director, Next Generation Learning Initiatives, University Center for Teaching and Learning

William Valenta  
Associate Vice Provost for Professional Programs, Office of the Provost

12:15–1:30 pm  
**Lunch and Table Topics** (Each room will report out during the last 15 minutes)

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Room 2501

1. Graduate Student Visibility – Stephanie Hoogendoorn  
2. Entrepreneurial Thinking in the Development of Graduate Programs – William Valenta  
3. Professional Development and Career Diversity – Holger Hoock  
4. Welcoming International Students to Campus: What are We Doing Well? What Can Be Improved? – Sara Jones  
5. Graduate Research Fellowship Application Preparation – Joshua Cannon and Meghan Culpepper

Room 2500

7. Office of Diversity and Inclusion: A Resource and A Partner – Cheryl Ruffin  
8. Center for Doctoral and Postdoctoral Career Development – Darlene Zellers  
9. How to Manage Student Issues from Application Through Graduation from the Legal Lens – Jennifer Seng  
10. Teaching Support and Credentialing for Graduate Students – Joel Brady

Follow us [@PittGradStudies](https://twitter.com/PittGradStudies) #PittGradRetreat
11. Initial Blueprint for Implementing Salesforce in Graduate Recruiting at Pitt – Olena Sherbinin and Wes Lipschultz
12. Building a Community for Student Success and Engagement – Jennifer Enriquez

1:30–1:45 pm   Break

1:45–1:55 pm   Introduction to University Counsel as a Resource
Room 2700
Jennifer Seng
Assistant Vice Chancellor and Deputy Chief Legal Officer
Office of University Counsel

2:00–3:00 pm   Mentoring Panel
Room 2700
Joan Anson
Director, Pitt Public Health Career Services, Graduate School of Public Health

Jean Ferguson Carr
Provost’s Award for Excellence in Mentoring Recipient
Associate Professor of English, Kenneth P. Dietrich School of Arts and Sciences

Doris Rubio
Associate Vice Provost for Faculty, Office of the Provost

Julia Spears
Associate Vice Provost for Academic Innovation, Office of the Provost

Moderator: Samuel Poloyac
Professor of Pharmaceutical Sciences and Associate Dean for Graduate and Postdoctoral Programs
School of Pharmacy

3:00–3:45 pm   Summary and Graduate Studies at Pitt
Room 2700
Nathan Urban, Vice Provost for Graduate Studies and Strategic Initiatives

3:45–4:15 pm   Networking Reception
Room 2501

Descriptions of the Table Topics

Table 1
Graduate Student Visibility
Stephanie Hoogendoorn, hoogen@pitt.edu
Senior Assistant to the Provost for Academic Affairs, Office of the Provost

Pitt graduate and professional students are the best and the brightest. We want to recognize them for their academic accomplishments and exemplary leadership. Graduate Studies in the Provost Office will do this during Graduate and Professional Student Appreciation Week from April 1–5, 2019. The kick-off event is the Three Minute Thesis Pitt Competition, which provides a public forum for PhD candidates to demonstrate their communication skills. What else are we doing, and what more can we do to highlight our students? At this table, we will survey current efforts and brainstorm new opportunities and communication platforms.
Table 2
Entrepreneurial Thinking in the Development of Graduate Programs
Bill Valenta, valenta@pitt.edu
Associate Vice Provost for Professional Programs, Office of the Provost

As the landscape of graduate education evolves, it is critical that we think about alternative programming to deliver high quality educational programs to our stakeholders. Beyond degree programs, we must consider non-credit programs, micro-credentials and certificates in order to grow our student base and meet the needs of our diverse stakeholders in the community, which we serve. This lunch session will be an ideation exercise wherein participants will be asked to think about how they would create and/or adapt their graduate programs allowing for program growth, increased revenue and a higher level of university and community impact.

Table 3
Professional Development and Career Diversity
Holger Hoock, graddean@pitt.edu
Associate Dean for Graduate Studies and Research and J. Carroll Amundson Chair of British History, Kenneth P. Dietrich School of Arts and Sciences

Graduate and professional degrees are pathways to diverse, high-impact careers within and beyond the academy. Drawing on national reports and the University Counsel on Graduate Study’s recent inquiry into graduate student professional development, we will discuss best practices in student-centered, data-informed, and outcome-focused approaches to supporting students as they identify and prepare for diverse careers. How can the University, our schools, programs, faculty and students enhance their collaboration to continuously improve the culture, resources, and programming around professional development and career diversity? We will consider the intersections between professional development, mentoring, and alumni engagement and share recent innovations across our schools.

Table 4
Welcoming International Students to Campus: What Are We Doing Well? What Can Be Improved?
Sara Jones sara.jones@pitt.edu
Interim Director, Office of International Services

Join the Office of International Services in a discussion to identify the needs and wants of our international students during their transition to university life at Pitt. How can we best deliver with our current resources? What effects might the #YouAreWelcomeHere campaign have on our campus?

Table 5
Graduate Research Fellowship Application Preparation
Joshua Cannon, jwc70@pitt.edu
Scholarship Mentor, University Honors College

Meghan Culpepper, msc80@pitt.edu
Academic Affairs Administrator, Office of the Provost

We will discuss the creation of a multi-department/school program designed to support graduate students applying for fellowship programs, including the NSF GRFP.
Table 6
Student Success Maker: An Idea Session
Jennifer Walker, jlwst88@pitt.edu
Assistant to the Provost for Academic Affairs, Office of the Provost

Every person on Pitt’s campus has the potential to play a role in a student’s success. The Office of the Provost is planning to develop a series of workshops that focuses on how day-to-day operations of the University contributes to student success. We are interested in hearing how you define student success in the broadest sense and within your particular job focus.

Table 7
Office of Diversity and Inclusion: A Resource and A Partner
Cheryl Ruffin, cruffin@pitt.edu
Institutional Equity Manager, Office of Diversity and Inclusion

This workshop will explain Office of Diversity and Inclusion’s mission and commitment to assisting with the realization of the aspirational goal of being an institution that embodies diversity and inclusion as a core value. We will review the resources that are available to the University Community. We will discuss how graduate administrators and students can help.

Table 8
Center for Doctoral and Postdoctoral Career Development
Darlene Zellers, zellersd@pitt.edu
Director, Office of Academic Career Development

In 2014, the University of Pittsburgh introduced the university-wide Center for Doctoral and Postdoctoral Career Development within the Office of Academic Career Development and instituted A Developmental Approach to Professional Training (ADAPTTM) that allows trainees to align their professional development strategies with their corresponding stage of training. However, doctoral students are underutilizing professional and career development resources, especially during the early stages of their training; thus, leaving many students frustrated and unprepared to compete in a changing employment landscape. What are the institutional factors that discourage doctoral students from participating in career development activities? How can these obstacles be overcome so that our trainees better utilize existing resources – earlier in their doctoral programs – and are well prepared for successful and satisfying careers in a wider range of employment sectors?

Table 9
How to Manage Student Issues from Application Through Graduation from the Legal Lens
Jennifer Seng, jseng@pitt.edu
Assistant Vice Chancellor and Deputy Chief Legal Officer, Office of University Counsel

The Table Talk will address the need to be clear and consistent in all of your written communications to students. We will focus on the importance of following Department/School and University guidelines and polices related to student’s requests for leaves of absence, extension of statutes of limitations and failure to meet academic standards. We will also address what to do when there isn’t a policy or guideline applicable.
Table 10
Teaching Support and Credentialing for Graduate Students
April Dukes, aprila@pitt.edu
Pitt-CIRTL Coordinator, Engineering Education Research Center

Joel Brady, jcb33@pitt.edu
Program Supervisor for the Graduate Student Teaching Initiative, University Center for Teaching and Learning

Need guidance on helping your mentees earn credentialing to document scholarship in the various roles they will need to become future faculty? The Graduate Student Teaching Initiative and Pitt-CIRTL Community can help. The Graduate Student Teaching Initiative at the University Center for Teaching and Learning offers a variety of resources to prepare graduate students to meet their teaching goals and responsibilities in their roles as teaching assistants and fellows and in preparation for the academic job market. The CIRTL (Center for the Integration of Research, Teaching, and Learning) mission is to enhance excellence in undergraduate education through the development of a highly skilled national faculty. The Pitt-CIRTL Community provides access to both CIRTL’s national online and Pitt’s in-person local professional development events for the next generation of faculty at various career stages - graduate students, post-docs, and early faculty.

Table 11
Initial Blueprint for Implementing Salesforce in Graduate Recruiting at Pitt
Wes Lipschultz, wpl4@pitt.edu
Director of Student Services, School of Computing and Information

Olena Sherbinin, ols9@pitt.edu
Data Architect, School of Computing and Information

Pitt has already successfully implemented Salesforce in several areas of the University. CSSD has built up a strong team who are developing a plan to implement Salesforce within our graduate schools. At this session, we will work with you to begin to frame the materials needed for such an implementation: recruitment processes, marketing documentation, letters/emails, reports/dashboards, and mapping to other information systems used with student data.

Table 12
Building a Community for Student Success and Engagement
Jennifer Enriquez, jme53@pitt.edu
Vice President of Committees, Graduate and Professional Student Government
Graduate Student in the MSW/MPH program

A student’s capacity to feel a sense of belonging with their respective institutions has been recognized as a critical factor in determining student retention. We will discuss and share ideas of how programs and individuals can build community within and outside of the classroom. We will also identify barriers and challenges to this effort, as well as resources and strengths within the University for community-building.

Table 13
The Mental Health Crisis: Implications of the Cultural Shift
Kelli Lampe, kelli.lampe@pitt.edu
Outreach Coordinator, University Counseling Center

As college counseling centers continue to see a rise in demand for services every year, the University community is met with an increasing responsibility to adequately intervene when our students are in need of support. The importance of bias awareness and our own comfortability in having these supportive dialogues directly impact outcomes for students. This round table will provide helpful information on intervention and support available through the Wellness Center.