

ADVISORY COUNCIL ON INSTRUCTIONAL EXCELLENCE
Vice Provost Laurie J. Kirsch, Chair
April 20, 2018

Minutes

Present: S. Corrall, B. Falcione, P. Gartside, C. Golden, L. Kirsch, A. Lotz, Z. Mao, W. Pamerleau, C. Perfetti, L. Wang

Welcome and Introductions

Laurie Kirsch welcomed the committee and council members introduced themselves.

Approval of February 6, 2018 Minutes

Laurie asked for a motion from council members to approve the February 6, 2018 meeting minutes. The motion was offered, seconded, and approved. The minutes will be posted on the ACIE website.

Recognition of Council Members Completing Their Terms

Laurie recognized and thanked Sheila Corrall for her service on the Council and presented her with a certificate. She also recognized Annmarie Duggan, John O'Donnell, Shalini Puri and John Ramirez for their service on the Council, noting that their certificates would be mailed to them.

Publicizing the Innovation in Education Awards

Laurie invited ideas to better publicize the Innovation in Education Awards. Cynthia summarized past ideas, including video presentations and poster seminars. Ideas offered included a workshop presenting overviews from past awardees and offering time for questions and answers. Such a workshop could potentially be linked to the request for proposals in future years.

Teaching Portfolios

Carol Washburn of the University Center for Teaching and Learning presented on teaching portfolios, as both a formative and summative record of a faculty member's teaching activities. Her presentation offered examples of different ways to think about, organize and present materials and data in the portfolios.

The Council discussed ideas for encouraging faculty to prepare and use their own teaching portfolios, including workshops both general to the University and local to specific schools or departments. Carol recommended [resources](#) by Peter Seldin for further information on the topic. Slides from Carol's presentation, and a sample teaching portfolio, are attached. Cynthia noted that the Teaching Center is currently introducing teaching portfolios to incoming faculty in preparation for their arrival on campus.

Diversity in the Curriculum

Cynthia offered a reflection on the Teaching Center's efforts to promote diversity in the curriculum. On April 19, 2018, there was a luncheon to kick off the Provost's Diversity Institute for Faculty Development, with Provost Patricia Beeson delivering keynote remarks. It was noted that, over the past three years, 770 attendees have participated in the Diversity Institute. Based on feedback received, and a set of recommendations offered by a task force several years ago, the Teaching Center has worked to provide a variety of programs using different formats to explore issues related to diversity and inclusion, including and beyond a focus on diversity as race and gender. In addition to Provost Beeson's remarks, poster presentations from faculty who had participated in the Extended Diversity Experience were offered.

The Council briefly discussed the importance of encouraging faculty buy-in and participation in diversity workshops and other opportunities.

Update of Course Incubator Projects

Cynthia offered an update on the Course Incubator projects. The inaugural effort sought proposals to enhance large-enrollment (100+) courses, with an emphasis on radical redesign of the courses. Around nine pre-proposals were received, with four of those being selected to advance to full proposals, which were due on March 30, 2018. These proposals are currently under review.

Next Meeting

The next meeting will be during the 2018-2019 school year.

Adjournment

There being no further business to conduct, the meeting was adjourned at 1:05 p.m.